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Creating  
an FSA ID

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# What is an FSA ID?

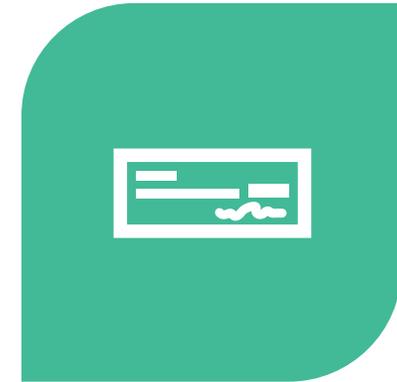
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THE FSA ID IS A USERNAME AND PASSWORD STUDENTS USE TO LOG IN TO CERTAIN U.S. DEPARTMENT OF EDUCATION WEBSITES, INCLUDING FAFSA.GOV, STUDENTAID.GOV, AND STUDENTLOANS.GOV



THE FSA ID IS A STUDENT OR PARENT'S LEGAL ELECTRONIC SIGNATURE AND SHOULDN'T BE CREATED OR USED BY ANYONE ELSE



THE FSA ID WILL BE USED EVERY YEAR TO FILL OUT A FAFSA APPLICATION



# FSA ID

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**FSA ID = Federal Student Aid ID**



**Username and password**



**Student and parent must each create their own**

Must have an SSN to create one



**FSA IDs will be used every year**

Electronically sign FAFSA

Complete student loan paperwork

Login to U.S. Department of Education websites



**FSA ID password must be RESET periodically**



## Student & Parent Tips

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# Helpful Tips to Keep in Mind

- Choose an e-mail account you can access easily
  - ✓ Parent & student each need their own email
- Don't use a school-issued e-mail account
  - ✓ Create a free account (@Gmail or @yahoo)
- If the username is already taken, choose another
- Don't use your name or date of birth as your password
- Select **Show Text** to see what you're typing

# Things to Keep in Mind

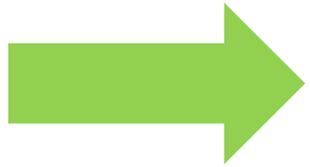
## Student/Parent Tips

- Choose an e-mail account you can access easily
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# Creating an FSA ID



Visit: [www.studentaid.gov](https://studentaid.gov)



Click on “Create an account”

The screenshot shows the homepage of the Federal Student Aid website. The browser address bar displays <https://studentaid.gov>. A navigation menu at the top includes links for 'UNDERSTAND AID', 'APPLY FOR AID', 'COMPLETE AID PROCESS', and 'MANAGE LOANS'. A search bar contains the text 'Log In | Create Account'. The main content area features a large banner for 'Apply for Public Service Loan Forgiveness (PSLF)' with a 'Log In' button and a 'Create Account' button. Below the banner are four categories: 'Considering School', 'In School', 'Parent', and 'In Repayment', each with a brief description. A green arrow on the right side of the page points to the 'Create Account' button.



Click on

“Get Started”

To begin creating  
your FSA ID

## Create an Account (FSA ID)



Parents



Students



Borrowers

Whether you're a student, parent, or borrower, you'll need to create your own account to complete federal student aid tasks.

### What You Can Use Your Account For

- Filling out the *Free Application for Federal Student Aid (FAFSA®)* form
- Signing your *Master Promissory Note (MPN)*
- Applying for repayment plans
- Completing loan counseling
- Using the *Public Service Loan Forgiveness Help Tool*

### Items Needed to Create an Account

- Social Security number
- Your own mobile phone number and/or email address

Get Started

or

Log In



## Create an Account (FSA ID)



Step 1 of 7

### Personal Information

I understand that I'll be required to certify that the information I provide to create an account (FSA ID) is true and correct and that I'm the individual I claim to be.

If I'm not the person I claim to be, I understand that I'm not authorized to proceed and that I should exit this form now. If I provide false or misleading information, I understand that I might be subject to a fine, prison time, or both.

First Name

Middle Initial

Last Name

Date of Birth

Month Day Year

Social Security Number (SSN)

**Note:** A user can only have one account associated with his or her Social Security number.

# Creating an FSA ID at studentaid.gov



## Create an Account (FSA ID)



Step 2 of 7

### Account Information

Because financial aid agreements are legally binding, you can't create an account for someone else, even another family member. Parents and students must create their own accounts.

Username

 Username is available.

Email Address

 Use an email address you will continue to have access to after you leave school.

Confirm Email Address

Password

 Show Password 

-  Uppercase
-  Lowercase
-  Number
-  8+ characters

Confirm Password

 Show Password 

Previous

Continue

# FSA ID User Name/ Password



An official website of the United States government. Help Center English | Español

Federal Student Aid  
U.S. DEPARTMENT OF EDUCATION

UNDERSTAND AID ▾ APPLY FOR AID ▾ COMPLETE AID PROCESS ▾ MANAGE LOANS ▾ Log In | Create Account 🔍

## Create an Account (FSA ID)

Step 3 of 7

### Contact Information

#### Permanent Address

Address  
123 Main St ⓘ

City  
Laurel ⓘ

State  
(MD) Maryland ⓘ

ZIP Code  
20723 ⓘ

#### Phone Number

Mobile Phone Number  
(202) 111-9482 ⓘ

Confirm Mobile Phone Number  
(202) 111-9482 ⓘ

[+ Add Alternate Phone Number](#)

#### Mobile Phone Account Recovery

We strongly recommend setting up mobile phone account recovery. This option is used to help you restore access to your account by sending you a code via text message if you are locked out.

Yes, I would like to use my mobile phone for account recovery.

**i** By selecting this option, you agree to receive text messages on your mobile phone and confirm you have reviewed and agree to FSA's [Terms and Conditions](#).

Message and data rates may apply. Message frequency varies. Reply HELP for help or STOP to opt out.

[Previous](#) [Continue](#)

# Contact Information



## Create an Account (FSA ID)

Step 4 of 7

### Communication Preferences

#### Required Communications

The U.S. Department of Education (ED) and its federal student loan servicers will need to send you required communications and documents related to your federal student aid, such as student loan disclosures and interest statements.

I want to receive these communications:

By email *Recommended*

**i** By selecting this option, you agree to receive required communications by email and confirm you have reviewed and agree to FSA's [Terms and Conditions](#).

By postal mail

#### Informational Communications

ED and its federal student loan servicers want you to feel confident about the financial aid and student loan process. To help with this, we will sometimes send out information about programs you may be eligible for, such as grant programs, student loan forgiveness programs, income-based repayment plans, and more.

I want to receive these communications:

By email

By text message

#### Preferred Language

Your choice lets us know how you would like to view website content once logged in, and what to use for your communications.

Language

English

Previous

Continue

# Communication Preferences



## Create an Account (FSA ID)

Step 5 of 7

### Challenge Questions

Challenge questions and answers are used to retrieve your username or password if you forget them or if you need to unlock your account.

Note: Answers are not case-sensitive.

#### Challenge Question 1

Question  
What was the name of your elementary school?

Answer  
\*\*\*\*\* Show Answer

#### Challenge Question 2

Question  
What was the name of your first teacher?

Answer  
\*\*\*\*\* Show Answer

#### Challenge Question 3

Question  
What is your mother's maiden name?

Answer  
\*\*\*\* Show Answer

#### Challenge Question 4

Question  
In what city did your parents meet?

Answer  
\*\*\*\* Show Answer

Previous

Continue

# Challenge Questions



## Create an Account (FSA ID)

Step 6 of 7

### Confirm and Verify

Verify the information you provided for your account below. If there is an error, select "Edit" to correct the information.

<b>Personal Information</b>	<a href="#">Edit</a>
NAME Jane Doe	
DATE OF BIRTH 01/01/2001	
SOCIAL SECURITY NUMBER (SSN) ***-**-3818	
<b>Account Information</b>	<a href="#">Edit</a>
USERNAME janedoe	
EMAIL ADDRESS janedoe@gmail.com	
PASSWORD *****	
<b>Contact Information</b>	<a href="#">Edit</a>
PERMANENT ADDRESS 123 Main St Laurel, MD 20723	
MOBILE PHONE NUMBER (202) 338-1291	
MOBILE PHONE ACCOUNT RECOVERY Yes	
<b>Communication Preferences</b>	<a href="#">Edit</a>
REQUIRED COMMUNICATIONS Email	
INFORMATIONAL COMMUNICATIONS Email, Text	

# Review, Confirm, Agree to Terms



## Create an Account (FSA ID)



Step 7 of 7

### Account Recovery

Only a verified email address OR a verified mobile phone number is required, but if you provided both on previous screens, you MUST verify both below.

 Verify My Mobile Phone Number  
**NOT VERIFIED**

 Verify My Email Address  
**NOT VERIFIED**

Previous

Finish

# Verification of Email/Phone for Account Recovery

What is the most difficult process for you?

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## Your Account Was Successfully Created— What's Next?

Thanks for creating your account and taking the first step in your federal student aid journey.

Before we can grant full account access, we have to confirm your name, Social Security number, and date of birth match what is on record with the Social Security Administration (SSA). This process takes **one to three days**. If you verified your email address, you'll receive an email once your information is matched with the SSA.

You can still use your account while your information is being verified with the SSA.

### Ways to Use Your Log-In Information Now

- [Complete and electronically sign an original \(first-time\) Free Application For Federal Student Aid \(FAFSA®\) form](#)
- Check the SSA match status of your account information under Account Settings
- Utilize the [Help Center](#) to get answers to common questions
- Explore our [Resources](#) that can help you learn more about the federal student loan journey

### Ways to Use Your Log-In Information After You've Been Matched

- Access U.S. Department of Education online systems, such as the myStudentAid mobile app
- Fill out a FAFSA renewal
- Complete and sign forms such as the Income-Driven Repayment Plan Request and Direct Consolidation Loan Application

[Return to StudentAid.gov](#)

# Success! Now What?

# Creating & Using the FSA ID

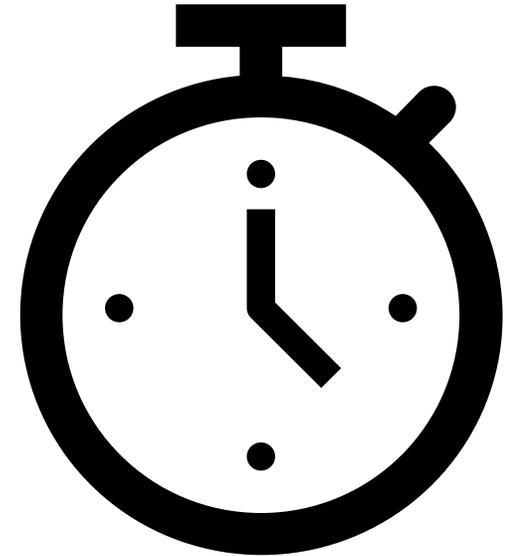
- Once submitted online, the FSA ID takes **72 hours to process**

Please Note:

FSA ID **can be used immediately** after creating one to complete an original FAFSA.

However, **after 45 mins the FSA ID will time-out** and cannot be used to electronically sign the FAFSA for 72 hours

- **Highly Recommended** that students/parents complete FSA at least 3 days before your FAFSA event





# FSA ID – Federal Process

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**Personal information is matched with eight (8) government agencies**

- **Social Security Administration**
- Department of Defense
- Department of Justice
- Homeland Security
- Internal Revenue Service
- Veterans Affairs
- National Student Loan Data System (NSLDS)

# FSA ID Tips

- Students and Parents can create their FSA ID prior to Oct 1st
  - **Best Practice:**  
Have seniors create their FSA during an English class or Government course
- Remind students to take a picture or save their FSA ID information in a safe place
- Use the FSA ID Template

