



AzCAN CAP TRAINING COURSES

WHAT KEY TOPICS ARE EXPLORED?

- ★ **CREATING POSTSECONDARY OPPORTUNITIES FOR STUDENTS**
- ★ **COMPREHENSIVE COLLEGE AND CAREER ADVISING**
- ★ **FINANCIAL AID AND FAFSA COMPLETION**
- ★ **MAXIMIZING SCHOOL COUNSELOR IMPACT**
- ★ **USING POSTSECONDARY DATA EFFECTIVELY**
- ★ **UNDERSTANDING AND ADDRESSING STUDENT BASIC NEEDS**

WHAT ARE CAP TRAINING COURSES?

The Arizona College Access Network's (AzCAN) College Access Professional (CAP) Trainings are for professionals who work with students to prepare them to be successful in exploring, planning for, and pursuing education or training after high school.

HOW ARE THE COURSES STRUCTURED?

These 4-week asynchronous courses are Arizona-specific and include scholarly readings, online discussions, and assignments that can be implemented into programming with students, families, and colleagues. Participants will be able to create a plan that contributes to the college-going culture of their school or organization.

WHO SHOULD ATTEND?

CAP Training courses are open to all college access professionals in Arizona including:

- **School Counselors**
- **Administrators**
- **Teachers**
- **College Access Advisors**

HOW MUCH DO CAP COURSES COST?

- \$60.00 per course
- For an additional \$80.00 per course, participants can also earn graduate credit through Lindenwood University for ADE recertification purposes under Options B and C

2025 - 2026 CAP TRAINING COURSES:

CORE COURSES:

- Creating Postsecondary Opportunities for All Students
- Career Development for the 21st Century Workforce
- Postsecondary Exploration, Match, and Fit
- Supporting Students Through the Application Process

Completion of all four courses results in earning the Arizona College Access Professional certificate through AzCAN

FINANCIAL AID COURSES:

- Financial Aid I: Introduction to Financial Aid
- Financial Aid II: Financial Aid Programs
- Financial Aid III: The FAFSA Step-By-Step

Completion of all three courses results in earning the Arizona Financial Aid Specialist certificate through AzCAN

SPECIAL INTEREST COURSES:

- Postsecondary Advising for Special Populations I
- Postsecondary Advising for Special Populations II
- College and Career Planning in the Middle Grades I
- College and Career Planning in the Middle Grades II
- Supporting Postsecondary Transitions
- Leveraging Data and Advising Frameworks to Enhance Postsecondary Outcomes
- Coordinating Student Basic Needs Efforts Across the AZ Education Continuum



2025 - 2026 CAP TRAINING SCHEDULE

The CAP schedule could be adjusted based on federal timelines and/or course demand

FALL 2025:

Course Name	Course Dates
Creating Postsecondary Opportunities for All Students	August 11 - September 7
Financial Aid I: Introduction to Financial Aid	August 11 - September 7
Postsecondary Exploration, Match, and Fit	September 8 - October 5
Financial Aid II: Financial Aid Programs	September 8 - October 5
Supporting Students Through the Application Process	October 6 - November 2
Financial Aid III: The FAFSA Step-By-Step	November 3 - November 30
Postsecondary Advising for Special Populations I	November 17 - December 14

SPRING 2026:

Coordinating Student Basic Needs Efforts Across AZ Education Continuum	January 5- February 1
Supporting Postsecondary Transitions	January 5 - February 1
Financial Aid III: The FAFSA Step-By-Step	January 19 - February 15
Postsecondary Advising for Special Populations II	February 2 - March 1
Career Development for the 21st Century Workforce	February 2 - March 1
College and Career Planning in the Middle Grades I	March 2 - March 29
College and Career Planning in the Middle Grades II	March 30 - April 26
Leveraging Data and Advising Frameworks to Enhance PS Outcomes	March 30 - April 26